



WEST CHESTER RUSTIN PTO 2020-2021 MINI GRANT PROGRAM

The Mini Grant Program, funded by PTO, is designed to allow Rustin teachers and staff to enhance and extend opportunities for students. Mini Grant activities should be innovative in nature and go beyond the scope of what is normally provided through curricular goals and objectives. These are projects not typically funded by the school district and all projects should have as their final objective a positive effect upon student learning.

All members of West Chester Rustin High School staff are eligible to apply. PTO will consider grant applications throughout the year as received but applicants are encouraged to apply early since funding is limited. Applicants will be notified within 30 days of submission whether full or partial funding has been awarded.

Proposal Pointers:

Please use the Application Summary form (next page) as a cover page for your proposal or as the complete proposal if it provides enough room. The proposal content should be no longer than 2 pages (not including the cover page). Additional supporting documents may also be attached (data sheets, estimates, etc.).

The proposals should address the following selection criteria:

- Goals of project/ Instructional benefit to students
- Number of students and staff affected
- Type of activities
- Evaluation of project's success
- Funding requirements – Specify total amount of funding needed to support the proposal. It must be based on actual estimates from vendors and not a budgetary amount. Please note whether you would be able to pursue your request if partial funding were granted, rather than 100% of the project.
- Plan to perpetuate the project (if applicable) without PTO funding.

Note: If an applicant has been awarded a grant for a particular project in the past, the identical proposal may not be submitted for Mini Grant funding again.

Mini Grant Application
Summary Form
2020 - 2021

Applicant:

Email Address:

Proposal Title:

Amount requested:

Goals of project/Instructional Benefits to Students:

Number of Students/Staff Impacted:

Types of Activities:

Evaluation Process to determine project effectiveness:

Funding Requirements (Be very specific, solicit quotes, and include detailed pricing):

Plans to incorporate this activity into your annual budget for subsequent years:

Please submit to PTO at rustinpto@gmail.com Subject: Mini Grant Proposal